



# Family Engagement Learning Institute

High Expectations Parental Service with Partnership for Children and Youth

## WHY SHOULD YOUR SCHOOL TEAM ATTEND?

If schools are going to achieve true partnerships with families there must be a clear plan of action.

During the Institute, your team will:

- Receive the strategies for improving partnerships – particularly with families that have been disengaged
- Link family engagement to increased student outcomes
- Walk away with a one-year family engagement plan
- Understand how to ensure that family engagement is a shared responsibility, and that no one person is overburdened

### High Expectations Parental Service

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## What is the Family Engagement Learning Institute?

The Family Engagement Learning Institute (FELI) is a 2-day training designed to build the capacity of school teams to develop, implement and evaluate family engagement practices that lead to increased academic outcomes. At the Institute, school teams will:

- Work together, using the Cycle of Inquiry to develop a family engagement plan that is directly linked to student achievement.
- Learn to align family engagement practices with School Site Plan and LCAP goals and priorities.
- Receive research based family engagement professional development and capacity building.
- Learn to develop, implement and evaluate family engagement practices as professional learning communities.
- Participate in team building exercises.

## What is the function of my team?

The Team assists with assessing present family engagement practices, implementing activities, evaluating next steps and continuing to improve and coordinate practices for all types of family engagement.

A “Family Engagement” Team could be a committee of the PTA, a subcommittee of the SSC, the school improvement team, or a group that may already exist that helps out with parent activities, but just hasn’t been formalized yet.

## Using achievement data

Your school’s achievement data will help you determine where to focus your family engagement efforts. A **Family Engagement Action Plan** can focus on the following achievement areas: academic, behavior, or attendance. Your team will be focusing on **one goal** during the Institute and we **highly recommend** that you choose an academic goal to begin with.

A team typically has 6 to 8 members and **should** include:

- ✓ A school administrator
- ✓ 2-3 parents/care-givers
- ✓ 1-2 teachers
- ✓ Family engagement staff

Optional:

- ✓ Key staff
- ✓ Community partners
- ✓ High school students

## How will we spend our time at the Family Engagement Learning Institute?

<b>Day 1</b> 9:00 a.m. – 3:00 p.m.	<b>Day 2</b> 9:00 a.m. – 3:00 p.m.
<ul style="list-style-type: none"><li>• Family Engagement Research and Framework</li><li>• Family Engagement Strategies that support improved student outcomes?</li><li>• Engaging families in LCFF Priorities (i.e. Common Core, Pupil Achievement, School Climate)</li><li>• Process for Creating a School Family Engagement Plan</li><li>• Looking at Data: What are the opportunities for increased family engagement?</li><li>• Addressing the Barriers</li></ul>	<ul style="list-style-type: none"><li>• Building the Capacity of Each Stakeholder Supports Family Engagement<ul style="list-style-type: none"><li>○ Teachers</li><li>○ Administrators</li><li>○ Family Engagement Staff</li><li>○ Parents</li></ul></li><li>• Teams Write One-Year Family Engagement Action Plan</li><li>• Planning Successful Family Engagement Events</li><li>• Evaluating Your Family Engagement Efforts</li></ul>

### School Criteria

Attending the Family Engagement Institute and establishing a Family Engagement Action Plan requires a commitment on behalf of the school community. It is important that schools are ready to implement the strategies and practices learned at the Institute. As a part of the application process, we ask that all schools meet (or with our support, are willing to meet) the following criteria:

- School has (or is willing to establish) an action team with all voices represented to focus on engaging families. This may be an existing team that includes Administration, teachers, and parents.
- School Principal is willing to support increased family engagement through the development of a Family Engagement Action Plan
- School has a key staff member who will coordinate the implementation of the school's Family Engagement Action Plan and convene the action team meetings

### Pre-Institute Support

Prior to the Institute, High Expectations will offer Webinars and in-person support to each school team to:

- Identify and assemble a team
- Assess your current family engagement practices
- Prepare achievement data to use to develop your Family Engagement Action Plan

### Institute Fees and Application Process

The Institute fee is \$3000 per school team of 6-8 participants.

#### FEE INCLUDES:

- Pre-Institute Support
- All Institute materials
- Breakfast, lunch, and afternoon snack
- Translation services

#### TO APPLY:

Complete FELI Application and submit to High Expectations Parental Service:  
Email to: [info@highexpectationsonline.com](mailto:info@highexpectationsonline.com) or fax to: (510) 922-8607