

Family-School Action Plan Sample

Student Name: Elijah Cleveland	Parent/Guardian Name: Sandy Cleveland	Teacher Name: Mr. Ralph	
Class: Humanities	Grade: 8	Planning Date: 10/1/13	Follow-up Date: 12/1/13
Parent/Guardian Phone: (415) 555-5555	Parent/Guardian Email: coolmom@school.com		
Teacher Phone: (415) 777-7777	Teacher Email: mwalters@partnership.com		

Data:	Goals:	Strategies for Success:
<p>Areas of strength: Elijah comes to class each day. He has a positive attitude towards learning. He engages in the discussions.</p> <p>Elijah is a strong reader and understands the text.</p> <p>Areas for growth: Elijah currently has a 63.5% in Humanities.</p> <p>Elijah often comes to class without his homework and says that he does not understand the expectations.</p> <p>He comes to class unprepared with the materials needed for class.</p> <p>His notes are disorganized and incomplete.</p>	<p>List 1-3 short-term goals for the student.</p> <p>Make sure the goals are SMART:</p> <ul style="list-style-type: none"> • Specific • Measurable • Attainable • Reasonable (maintain high expectations) • Timely (set a time to review progress together). <p>The goal for Elijah is to bring up his Humanities grade from 63.5% to 80% within a 2-month period, by 12/1/13 by placing all of his math homework assignments in Mrs. Ralph's box on the day that they are due.</p> <p>He will make sure he understands the assignments before leaving class each day, and do his assignments from 5:00 – 7:00 each evening.</p>	<p>Parent: Check the ABI Parent Portal daily to check for homework assignments and to make sure they are turned in on time. Make sure they are done neatly and completely.</p> <p>Check planner daily to make sure homework assignments are written down.</p> <p>Teacher: Meet with Elijah during office hours once per week to go over notebook and offer feedback.</p> <p>Student: Turn in all homework on time. Ask questions in class or during the teacher's office hours if homework is not clear.</p> <p>Keep binder check appointments with teacher.</p> <p>Write all homework in his planner daily.</p> <p>Write all notes from the board and answers to the discussion questions in a spiral notebook, organized by date and topic and legibly written.</p>